

BFAA June Business Meeting 6/6/26

Roll Call

- Vilma – Business Manager
- Steve M. – Intergroup Representative; In-Person secretary
- Michele – Treasurer
- Robert – In-Person secretary
- Steve M. – In-Person secretary
- Maggie – In-Person secretary
- Matt – In-Person secretary
- Eric – In-Person secretary
- Bob – Literature & Supplies Coordinator
- Paul – Member
- Daniel – Maintenance
- James C. – Member
- James K. – Recording secretary; In-Person secretary
- Julio – Assistant Treasurer; H&I Representative; Online secretary
- Steve B. – In-Person secretary
- Ernesto – Member
- Pamela – General Services Representative
- Toya – Member

Online Attendees

- Martha – Member
- Mary Ann – Assistant Business Manager
- Nancy – Website Administrator; Online secretary
- Colleen – Member
- Eric – Member
- Kate – Online secretary

May minutes approved unanimously without correction.

Elections (note: each position was described according to their respective requirements [sober time] and duties, all of which can be found on the BFAA website under the “Service Opportunities” tab or by clicking the following link:

https://www.berkeleyfellowship.com/_files/ugd/01639b_07e7e673be534cd3986f3832bacb7277.pdf)

- Steve B. nominated and elected for Literature Coordinator
- Colleen was nominated and elected for GSR
- Matt was nominated and elected for In-Person Secretary Coordinator
- James K. was nominated and elected for Assistant Business Manager
- Vilma retains her position as Business Manager for a second year
- All other positions are open (available):
 - Website Administrator
 - Zoom Administrator
 - Assistant GSR
 - Intergroup Representative
 - H&I Representative
 - Hybrid IT Coordinator
 - Supplies Coordinator

Officer Reports (note: due to time constraint, most officer reports were submitted via email [excluding GSR and Literature/Supplies reports])

- Pamela (GSR) – submitted Report for 2026 General Service Conference
 - **Financial Summary – Chitra** – General service needs to build financial trust. Therefore, 2026 Budget does not have funding for additional expenditure. And agenda topic[s] that would increase the expenses most likely had no action taken.
 - **Big Items: 5th Edition** – *coming out late 2026 or earlier 2027*
 - **1st 164 pages change:** Advisory Action recommended that the word “Eskimo” be removed for “Chapter 7: Working with Others” and replaced with a neutral, non-racial term
 - **“Everything AA” app – AA approved literature** (unapproved items will be removed)
 - **Theme for the 2027 General Service Conference: “Honoring Our Past, Embracing Our Future”**

- **Agenda Items discussed: Literature – Item D 5th edition Big Book** advisory action recommended that the 5th edition be approved with minor editorial changes. Advisory action recommended that the word “Eskimo be removed and replaced with a neutral, non-racial term
 - *Stories – Chitra said that the stories “should have a trigger warning” – very diverse*
- **Corrections – Item C: Consider a request to update the pamphlet “The A.A. Member Medications and Other Drugs”** – advisory action recommended that the pamphlet (item p-11) be revised and that a progress report or draft pamphlet be brought back to the 2027 General Service Conference
- **PI – Item E Meeting Guide app improvements:** the committee reviewed and accepted the 2025 report on the AAWS Meeting Guide app. The committee noted the usefulness of the app and offered the following suggestions:
 - Further publicizing the app to professionals who encounter alcoholics, including those in senior communities
 - A page for the Financial Quarterly Report including a button for contributions
 - Sharing videos on how to use Meeting Guide app on our various media platforms.
 - The committee noted the value of the “news” section on the app in keeping the Fellowship informed. The committee noted the trustees PI Committee’s efforts to explore the possibility of push notifications for the app and requested that a progress report be brought to the 2027 Conference Committee on Public Information
- **PI – Item F AA.org Website Improvements** – the committee reviewed and accepted the 2025 report on GSO’s A.A. website. The committee received a verbal update from the Communication Services Department on search upgrades and is looking forward to the planned improvements of the search function on AA.org. The committee encouraged moving forward with the Young People landing page on the site. The committee requested that a report on GSO’s A.A. website be brought to the 2027 Conference Committee on Public Information
- **Grapevine/La Vina Item F:** Should Grapevine accept contributions – **Took no action.** In their determination the committee considered and recognized the broader implications for our shared spiritual principle, the Twelve Traditions, the Twelve Concepts for World Service, and other A.A. entities.
 - **Grapevine** – 5-year plan to be self-funding

- **La Vina** – near future will need funding
- **Finance – Item C: Consider a request to create a Twelve Study guide or workbook – Took no action.** The committee noted these efforts currently exist locally. The committee expressed support of the efforts already taking place on the Corrections desk at the General Service Office to provide shared experience, literature and template language that specifically addresses how other members have utilized the book Alcoholics Anonymous for Step work
- **Policy/Admissions Item C.iii Create a Digital Communication Committee: Took no action.** The committee discussed the suggestion from the EDW report that a Conference digital committee be created and took no action. The committee expressed concern that creating a new committee, even as a secondary committee, might create more work and would require an additional GSO Staff member to support that committee.
- **PI – Item I Review proposed plan for 2026 Membership Survey:** The committee reviewed the proposed plan for the 2026 Membership Survey and requested the focus of the pilot be on surveying a selection of listed and unlisted AA groups along with locally listed meetings from 3-5 areas to determine if there are significant differences compared to past membership surveys. The committee requested the questionnaire from the 2022 Membership Survey be utilized for the pilot for the sake of comparison. Conference Actions Advisory Action recommended that a pilot 2026 Membership Survey, with a budgeted cost not to exceed \$10,000, explore how to include groups not listed by the General Service Office in a future full membership survey. The committee requested a progress report or pilot survey results be brought back to the 2027 Conference Committee on Public Information
- **PI – Item J: Review draft of the pamphlet “Understanding Anonymity” (P-47):** The committee reviewed the draft revision of the pamphlet “Understanding Anonymity” and requested that the staff secretary send a memo to the AAWS Publishing Department requesting that a QR code be added to the front of the cover of the pamphlet and a footnote referencing the social media survey conducted in 2024 be added to the “Questions and Answers” section of the pamphlet. Conference Actions Advisory Action recommended that the revised pamphlet “Understanding Anonymity” with the new title “Anonymity – Our Spiritual Foundation” be approved
- **Bob (Lit. & Supplies) – 30 chairs donated (voted to accept unanimously)**
 - Replacement credenza to replace the metal cabinets

- Michele (Treasurer) – see attached Treasury report
- Julio (H&I) - **June 2026 Alameda, Area 53 H&I Committee Report**
 - The Area is conducting a one-hour workshop July 8 at 7pm on Zoom for those who serve as H&I Representative for their homegroups. This training is for anyone interested in the role of H&I Representative, new to the role, or just interested in learning about the responsibilities this service requires. A review of the role's guidelines will be endorsed by two guest speakers.
Meeting ID: 317 259 5765 Passcode: ACTION
 - The annual volunteer appreciation picnic will be at Lake Temescal in August. 30.
 - Thank you for passing the Pink Can! Money collected in the **pink can is used to purchase** A.A. literature for confined alcoholics in all the facilities we serve. Currently, H&I NorCal's literature expenses are around 1/3 above last year, due to a large increase in literature costs.
 - **New Volunteers Always Needed!**
 - All are welcome. Common positions include:
 - Secretary for a meeting in a recovery center or hospital (once/month)
 - Speaking at a meeting (one time)
 - **Experienced volunteers are currently needed to start up several new meetings.** Confined alcoholics in these facilities are going without meetings, which cannot launch until we get people in these Coordinator roles!
 - **Are you new? Attend monthly new volunteer orientation** to learn about how to get involved.
 - **Previously attended orientation and want to see what's going on recently?** Join the monthly business meeting.
 - **New Volunteer Orientation + Business Meeting:** First Wed of each Month on Zoom:
 - 6:30pm Orientation / 7:30pm Business Meeting (Meeting ID: 317 259 5765 Passcode: ACTION)
 - For more info on anything H&I or to get involved, email handi.area53@gmail.com
- Steve M. (Intergroup) – No report
- Mary Ann (Assistant Business Manager) – No report

New Business

- Disruptive member (Lamar)
 - Racial slurs, lewd comments directed to women, screaming in parking lot, violent threats are among the disturbances experienced by various members at multiple different meetings
 - Steve M. suggested a temporary ban to extend until the next business meeting (7/11/26), at which Lamar will be invited to attend the July business meeting and participate in a dialog regarding his being allowed to return to meetings
 - **Motion approved unanimously**
- Resurrect retired online meetings
 - Sundays @ 7pm
 - Eric proposed Secretary/ Kate proposed host
 - **Approved unanimously**
 - Mondays @ noon
 - Kate proposed secretary and host
 - **Approved unanimously**
- Group Inventory
 - Will end at next business meeting (7/11/26)
 - Flyer will be posted on website and shoe box announcing the end date

Important Note: the July BFAA Business Meeting will be moved to the second Saturday of the month (7/11/26) @ 9:00 a.m. due to the Independence Day Holiday.

BFAA Treasury Report

6/3/26

6 Month Financial Detail	6 Month Avg	3 Month Avg	May 2026	April 2026	March 2026	February 2026	January 2026	December 2025
Contributions + Literature Sales	\$2,990.42	\$2,940.06	\$2,873.46	\$3,070.27	\$2,876.46	\$3,174.19	\$3,179.66	\$2,768.47
Operating Expense	\$2,748.23	\$2,409.81	\$2,318.88	\$2,359.34	\$2,551.21	\$3,629.63	\$3,404.40	\$2,225.92
7th Tradition Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expense	\$3,077.91	\$2,749.30	\$2,620.76	\$3,075.92	\$2,551.21	\$3,956.92	\$3,738.75	\$2,523.92
Income								
Cash or Checks	\$1,701.82	\$1,652.51	\$1,534.00	\$1,709.52	\$1,714.00	\$1,788.38	\$1,714.00	\$1,751.00
Venmo Donate-BFAA	\$912.69	\$898.64	998.98	895.37	801.56	998.29	1099.31	682.62
Literature Sales	\$46.23	\$49.43	38.6	93.7	16	60.23	32	36.85
H&I Pink Can Collection IN	\$329.68	\$339.49	301.88	371.68	344.9	327.29	334.35	298
Total Contributions + Lit Sales	\$2,990.42	\$2,940.06	\$2,873.46	\$3,070.27	\$2,876.46	\$3,174.19	\$3,179.66	\$2,768.47
Expense								
Rent	\$1,286.07	\$1,256.43	\$1,266.49	\$1,265.06	1237.75	1368.19	1379.17	1199.75
Storage Fees	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
Supplies	\$263.97	\$220.98	0	0	662.93	0	434.24	486.66
Literature	\$370.45	\$396.48		650.68	142.27	388.18	671.12	0
Bank Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance			\$0.00	\$0.00	\$0.00	\$525.00		
Zoom Account	\$60.03	\$47.01	\$67.96	0	73.06	73.06	73.06	73.06
Wix Website Domain	\$0.00	\$0.00	\$0.00	\$0.00				
Verizon WRLS	\$60.00	\$60.00	\$60.00	60	60	60	60	60
Wix Website Premium Pro Plan	\$145.21	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00	\$0.00	\$31.25
Wix 3 business email accts	\$28.00	\$30.80	\$33.60	\$33.60	\$25.20	\$25.20	\$25.20	\$25.20
Special Events								
Winter Potluck	\$68.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$411.61	\$0.00
Memorial Day/ Labor Day	\$90.14	\$180.28	\$540.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Building/Maint								
Lock & Keys	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Repairs, Painting & Upkeep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cleaning (Chairs & Rug)			\$0.00					
Sub-Total Operating Expense	\$2,748.23	\$2,409.81	\$2,318.88	\$2,359.34	\$2,551.21	\$3,629.63	\$3,404.40	\$2,225.92
7th Trad. Eligible Contributions:	-\$87.49	\$190.77	\$252.70	-\$5.65	\$325.25	-\$782.73	-\$559.09	\$244.55
H&I Pink Can Collection OUT	\$329.68	\$339.49	301.88	716.58	0	327.29	334.35	298
Intergroup (55% surplus)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gen. Svc Office (25% surplus)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CNCA 06 (10% surplus)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GS District 07 (10% surplus)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7th Trad. Total (excluding H&I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expense			\$2,620.76	\$3,075.92	\$2,551.21	\$3,956.92	\$3,738.75	\$2,523.92
BFAA Bank Accounts								
Starting Checking Balance	\$6,763.60	\$6,317.26	\$6,354.55	\$6,461.24	\$6,135.99	\$6,918.72	\$7,477.81	\$7,233.26
Ending Checking Balance	\$6,659.26	\$6,474.35	\$6,607.25	\$6,354.55	\$6,461.24	\$6,135.99	\$6,918.72	\$7,477.81
Checking Δ	-\$104.34	\$157.09	\$252.70	-\$106.69	\$325.25	-\$782.73	-\$559.09	\$244.55
Starting Reserve/Savings	\$12,016.12	\$12,016.27	\$12,016.37	\$12,016.27	\$12,016.16	\$12,016.07	\$12,015.97	\$12,015.86
Ending Reserve/Savings	\$12,016.22	\$12,016.37	\$12,016.47	\$12,016.37	\$12,016.27	\$12,016.16	\$12,016.07	\$12,015.97
Reserve/Savings Δ	\$0.10	\$0.10	\$0.10	\$0.10	\$0.11	\$0.09	\$0.10	\$0.11
Starting Bank Balance	\$18,779.71	\$18,333.53	\$18,370.92	\$18,477.51	\$18,152.15	\$18,934.79	\$19,493.78	\$19,249.12
Ending Bank Balance	\$18,675.48	\$18,490.72	\$18,623.72	\$18,370.92	\$18,477.51	\$18,152.15	\$18,934.79	\$19,493.78
Total Δ	-\$104.23	\$157.19	\$252.80	-\$106.59	\$325.36	-\$782.64	-\$558.99	\$244.66
Prudent Reserve Adj. = 5 mo. avg exp (\$,2,310.90 x 5)=\$11,555								
			PR=5 mo avg	PR=5 mo avg	PR=5 mo avg	PR=5 mo avg	PR=5 mo avg	PR=5 mo avg
Operating Account Goal (3 mo. avg Exp)	\$6,933	\$6,933	\$6,933	\$6,933	\$6,933	\$6,933	\$6,933	\$6,933
Prudent Reserve Goal (5 mo. avg. Exp)	\$11,555	\$11,555	\$11,555	\$11,555	\$11,555	\$11,555	\$11,555	\$11,555
Total Cash Goal	\$18,487	\$18,487	\$18,487	\$18,487	\$18,487	\$18,487	\$18,487	\$18,487
Operating Account Actual	\$6,659.26	\$6,474.35	\$6,607.25	\$6,354.55	\$6,461.24	\$6,135.99	\$6,918.72	\$7,477.81
Prudent Reserve Actual	\$12,016.22	\$12,016.37	\$12,016.47	\$12,016.37	\$12,016.27	\$12,016.16	\$12,016.07	\$12,015.97
Total Cash Actual	\$18,675	\$18,491	\$18,624	\$18,371	\$18,478	\$18,152	\$18,935	\$19,494
Variance	\$188	\$4	\$137	-\$116	-\$10	-\$335	\$448	\$1,007